

Elklan Co-tutor Policy

Due to the current financial climate and the pressure on speech and language therapy (SaLT) services, Elklan have amended their policy on a specialist teacher always having to co-teach with a SaLT. We have always allowed SaLTs to train the programmes without a specialist teacher, this will not change.

1. Elklan supports the view that 'Best Practice' is collaboration between health and education and that where ever possible Elklan Tutors (SaLTs) and Elklan Co-tutors (Advisory teachers) should co-deliver Elklan courses.
2. However, where SaLTs are not available to be involved in training, Elklan will consider offering a licence to Elklan Co-tutors to deliver courses without the presence of a SaLT.
3. Where advisory teachers are offering Elklan training they must undertake to inform the SaLT department prior to courses being advertised.
4. Each request to become a full tutor will be considered on an individual basis through completion of the application form ([hyperlink to form](#)).
5. To be automatically eligible to become an Elklan Co-tutor s/he must have:
 - A minimum of three years teaching experience
 - A postgraduate qualification (post graduate diploma minimum rather than the one year certificate) in special educational needs speech or language and communication difficulties. Recognised post-graduate qualifications would be:
 - University of Birmingham: Distance Education
 - University of Sheffield: Speech and Language Difficulties
 - University of Newcastle MSc in Language and Communication Disorder
 - City University, London MSc in Communications.

Other qualifications would be considered on their merits at the time of application.

- Or University of Birmingham: Autism (Children) MEd/Diploma Certificate to teach the course supporting children with ASD only. To teach the full range of courses the requirements would be as listed above.
6. Where the co-tutor does not have additional qualifications Elklan will also consider upgrade where the Elklan co-tutor is able to provide evidence of either:
 - a) Some post-graduate training in SLCN and effective delivery of a minimum of two Elklan courses with a tutor.

AND

A reference from an Elklan tutor who has co-delivered the training with the applicant.

OR

- b) Past experience of working with children who have SLCN in a specialist and or advisory capacity for at least 3 years

AND

Completion of a portfolio of evidence of skills and knowledge called the QuAT (Quality Assured Tutor in SLCN) which is accredited at level 4 through an externally quality assured and Ofqual regulated national Awarding Organisation. This involves reflecting on the delivery of an Eiklan course, evaluating the outcome and producing a video diary of short prescribed clips of the course.

7. The Eiklan Co-tutor should feel confident about delivering the information and their ability either to answer learners' questions or know how to find the necessary information.
8. Where the co-tutor has completed their Eiklan training prior to 2013 the Eiklan co-tutor will be asked to pay £100 being the difference in the training course fee between co-tutors and tutors at the time of the initial training. The teacher will thereon pay the same annual licence renewal fees as other Eiklan Tutors/SaLTs and will assume the title of Eiklan Tutor.
9. Advisory teachers can apply to Eiklan to be a full tutor at the point of application for the Total Training Package course. An additional application form applying for transfer from co-tutor to tutor status needs to be completed at this point which can be found on the website) or requested from Eiklan. Each application will be considered on its own merits.
10. If the co-tutor has to complete the QUAT an additional fee of £125 will be payable to fund the accreditation and tutoring fees.
11. All Eiklan Tutors should continue to encourage collaborative practice between education and speech and language therapy services and work towards jointly delivering courses whenever possible.